

MINUTES OF MEETING
PUBLIC DEFENDER SERVICES COMMISSION
AUGUST 2, 2016

The meeting of the Public Defender Services Commission was convened at 4:32 p.m., in the conference room, at the Office of Chief Public Defender, Hartford, Connecticut.

Members Present

Thomas J. Rechen, Esq., **Chair**
G. Kenneth Bernhard, Esq.
Honorable Julia DiCocco Dewey
Honorable William R. Dyson
Aimee Golbert, LCSW
Attorney Ramona Mercado-Espinoza
Honorable Elpedio N. Vitale (***Via Conference Call***)

Others Present

Susan O. Storey, Chief Public Defender
Brian S. Carlow, Deputy Chief Public Defender
Diane M. Fitzpatrick, Director of Human Resources
Stephen A. Hunt, Financial Director

Upon motion duly made and seconded, it was VOTED unanimously to go into Executive Session at 4:33 p.m. The reason for convening in Executive Session was in accordance with Section 1-200(6)(A) of the Connecticut General Statutes.

EXECUTIVE SESSION

The Commission came out of Executive Session at 5:19 p.m.

Upon motion duly made and seconded, it was VOTED unanimously to approve the minutes of the May 3, 2016 meeting.

APPROVAL OF MINUTES

The Chief Public Defender discussed the list of attorney reappointments.

Upon motion duly made and seconded, in accordance with the recommendation of the Chief Public Defender, it was VOTED unanimously to reappoint the following attorneys to a new four-year term: Senior Assistant Public Defender, Richard E. Condon, Jr., Legal Services Unit, Office of Chief Public Defender, Waterbury, expiring on 7/1/20; Director of Assigned Counsel, John R. Day, Office of Chief Public Defender, Hartford, expiring on 7/1/20; Supervisory Assistant Public Defender, John N. DiStassio, Bridgeport Juvenile Matters, expiring on 7/1/20; Assistant Public Defender, Jeffrey P. Magut, Stamford/Norwalk Juvenile Matters, expiring on 7/1/20; Supervisory Assistant Public Defender, Cynthia J. Clancy, New Britain Juvenile Matters, expiring on 7/5/20; Senior Assistant Public Defender, Douglas A. Ovia, Tolland Judicial District/Geographical Area 19, expiring on 7/15/20; Assistant Public Defender, Toni Esposito, New Haven Juvenile Matters, expiring on 7/27/20; Assistant Public Defender, Jenna Marshall, Geographical Area 20 (Norwalk), expiring on 7/27/20; Assistant Public Defender, Danae A. Dwyer, Hartford Juvenile Matters, expiring on 8/10/20; and Assistant Public Defender, Lindsey Guerrero, Juvenile Post Conviction and Re-Entry Unit, Office of Chief Public Defender, Hartford, expiring on 8/15/20.

ATTORNEY
REAPPOINTMENTS

There were no permanent statuses to discuss at this meeting.

The Chief Public Defender discussed the outside employment request of Assistant Public Defender, Dawn M. Bradanini, Geographical Area 10 (New London).

The Chief Public Defender further discussed the outside employment request of Senior Assistant Public Defender, Claudia D. Jones, Hartford Judicial District.

The Chief Public Defender discussed the emailed-approved outside employment request of Senior Assistant Public Defender, John Cizik, Waterbury Judicial District.

The Chief Public Defender further discussed the emailed-approved outside employment request of Senior Assistant Public Defender, Adele Patterson, Capital Defense and Trial Services, Office of Chief Public Defender, Hartford.

Upon motion duly made and seconded, it was VOTED unanimously to table the outside employment request of Assistant Public Defender, Dawn M. Bradanini, Geographical Area 10 (New London).

TABLING OF OUTSIDE
EMPLOYMENT REQUEST

Upon motion duly made and seconded, it was VOTED unanimously to approve the outside employment request of Senior Assistant Public Defender, Claudia D. Jones, Hartford Judicial District.

APPROVAL OF OUTSIDE
EMPLOYMENT REQUEST

Upon motion duly made and seconded, it was VOTED unanimously to ratify the emailed-approved outside employment request of Senior Assistant Public Defender, John Cizik, Waterbury Judicial District.

RATIFICATION OF OUTSIDE
EMPLOYMENT REQUEST

Upon motion duly made and seconded, it was VOTED unanimously to ratify the emailed-approved outside employment request of Senior Assistant Public Defender, Adele Patterson, Capital Defense and Trial Services, Office of Chief Public Defender, Hartford.

RATIFICATION OF OUTSIDE
EMPLOYMENT REQUEST

The Chief Public Defender discussed an issue regarding an increase in the health insurance premium for non-union state employees.

The Deputy Chief Public Defender discussed the new Income Eligibility Guidelines for 2016-2017.

Upon motion duly made and seconded, it was VOTED unanimously to approve the new Income Eligibility Guidelines for 2016-2017.

APPROVAL OF NEW INCOME
ELIGIBILITY GUIDELINES FOR
2016-2017

The Chief Public Defender discussed the Division's Administrative Records Retention Policy.

Upon motion duly made and seconded, it was VOTED unanimously to approve the following:

APPROVAL OF CHIEF PUBLIC
DEFENDER TO ESTABLISH A
DIVISION ADMINISTRATIVE
RECORDS RETENTION
POLICY

"The Chief Public Defender shall have the authority to establish a Division Administrative Records Retention Policy. In establishing said policy, the Chief Public Defender shall follow state law unless otherwise approved by the Commission."

The Chief Public Defender discussed the new Division Motor Vehicle Policy.

Upon motion duly made and seconded, it was VOTED unanimously to approve the new Division Motor Vehicle Policy.

APPROVAL OF NEW DIVISION
MOTOR VEHICLE POLICY

The Chief Public Defender discussed the new Annual Attorney Continuing Legal Education Requirement Policy.

Upon motion duly made and seconded, it was VOTED unanimously to approve the new Annual Attorney Continuing Legal Education Requirement Policy.

APPROVAL OF NEW ANNUAL
ATTORNEY CONTINUING
LEGAL EDUCATION POLICY

The Chief Public Defender informed the Commission that three of its members' appointment terms will be expiring soon.

Upon motion duly made and seconded, it was VOTED unanimously to go back into Executive Session at 5:52 p.m. The reason for convening in Executive Session was in accordance with Section 1-210(b)(10) of the Connecticut General Statutes.

EXECUTIVE SESSION

The Commission came out of Executive Session at 6:12 p.m.

Upon motion duly made and seconded, it was VOTED to ratify the email-approved Authorizations to Incur Expenses as submitted to the Commission. Honorable Julia DiCocco Dewey abstained from the vote in the matters of Calvin King vs. Warden, Shawn Newsome vs. Warden, Alberto Nieves vs. Warden, Irving Ortiz vs. Warden, and State vs. Floyd Simms. Honorable Elpedio N. Vitale abstained from the vote in the matter of Reginald Holley vs. Warden.

RATIFICATION OF EXPENSES

Upon motion duly made and seconded, it was VOTED to approve the Authorizations to Incur Expenses as submitted to the Commission. Honorable Elpedio N. Vitale abstained from the vote in the matter of State vs. Francis Anderson.

APPROVAL OF EXPENSES

There being no further business to come before the Commission, the meeting was adjourned at 6:14 p.m.

Respectfully submitted,

Brian S. Carlow
Deputy Chief Public Defender